## Georgia Rural Water Association Spring Conference May 11 - 13, 2021 Jekyll Island Convention Center - Jekyll Island, GA

## **Exhibit Details**

<u>Exhibit Location:</u> When the exhibit hall is full, (usually by the end of March), we will email a booth preference form to all exhibitors. Once the booth preference forms are returned to GRWA, we will begin placing booths and notify you of your booth location. We should have the booths placed by mid April.

Exhibit Set-Up: Tuesday May 11<sup>th</sup> from 2:00 – P.M. – 6:00 P.M.

Exhibit Breakdown: Thursday May 13<sup>th</sup> 10:30 A.M. - Exhibits must be clear by 2:00 P.M.

<u>Exhibit Booth Details</u>: The entire exhibit hall is carpeted. All Booths are 10 x 10 and come with one 6 ft. skirted table, 2 chairs, booth ID sign & wastebasket. Each booth consists of 8' high back wall and 3' high side rails. Any extras can be ordered through PRX Exposition Services <u>www.prexposition.com</u>

<u>Booth Extras</u>: Any extras can be ordered through PRX Exposition Services' online service kit. An emailtitled "Access to PRX Exposition Services" from <a href="mailto:prx@prexposition.com">prx@prexposition.com</a> will be sent out starting March 29, 2021 that includes directions for accessing the event website to place your order online. If you did not receive this email, please e-mail <a href="mailto:prx@prexposition.com">prx@prexposition.com</a> to request access.

**Shipping:** PRX Exposition Services is the service contractor responsible for booth set-up and receiving shipment of exhibit material. Material handling can be ordered through PRX via the online service kit. PRX: 803-926-5300 Email: <a href="mailto:prx@prexposition.com">prx@prexposition.com</a>

All advance shipments should be sent to the PRX advanced warehouse for arrival between Monday, March 29 and Friday, May 7, 2021. See shipping address below. All exhibit material will be delivered to individual booth spaces prior to exhibitor set up on Tuesday, May 11th. All outbound shipments following the close of the conference should be scheduled for pick up directly from the Jekyll Island Convention Center on Thursday, May 13<sup>th</sup> between 11:00AM and 2:00PM. Any shipments not picked up will be transported back to the warehouse for storage and shipping, and additional handling charges will be applied.

THE JEKYLL ISLAND CONVENTION CENTER WILL NOT ACCEPT ANY ADVANCE SHIPMENTS OF EXHIBIT RELATED MATERIALS DELIVERED TO THE FACILITY. NO EXCEPTIONS. Direct shipments to the Convention Center will be permitted to arrive on May 10th, ONLY.

Jekyll Island Convention Center 75 Beachview Drive North, Jekyll Island, GA 31527